

VN 21/13 Facility Management Technician

Within the General Services Division, the Facility Management Technician supports the maintenance, installation and development of the EUMETSAT Headquarters Buildings, their facilities, infrastructure and services. This includes direct coordination and supervision of providers of maintenance services, performance of infrastructure testing and technical inspections, and hands-on activities in the area of technical building infrastructure. The technician participates in the activities of the stand-by and call-out team of the Division. The Facility Management Technician is member of a team of engineers and technicians reporting to the Technical Facilities Manager.

Duties

- Support the maintenance of the EUMETSAT technical building infrastructure at its Headquarters in Darmstadt; with a focus on the field of electrical power supply and electronic security systems and other building systems like HVAC systems, lifts, doors, building and fire security systems etc.;
- Supervise and coordinate technical service providers for maintenance and installation activities. Coordinate, plan and schedule maintenance activities, extensions and refurbishments to assigned technical installations and systems;
- Perform regular technical inspections of EUMETSAT's building infrastructure including recording of anomalies and follow-up their processing. Perform regular functional checks of technical building infrastructure such as monthly sprinkler test, diesel generator exercises etc.;
- Perform small installation works and repairs, resolve and follow-up trouble tickets related to technical infrastructure received via service desk;
- Perform formal procurement activities for the assigned technical installations and systems;
- Support the Facility Management documentation activities;
- Participate in the Technical Facility



LOCATION

Darmstadt,
Germany



QUALIFICATIONS

- Full secondary education and appropriate professional qualifications and experience as electrical technician;
- A master craftsmen or state-certified-technician degree or similar education and training would be advantageous



LANGUAGES

The official languages of EUMETSAT are English and French. For the post, candidates must be able to work effectively in English and due to interactions with local supplier, have a good knowledge of German.



Skills and Experience

- Proven experience in the area of technical building systems and installation of such systems preferably in an ISO 9001-certified environment and according to formal documentation of working practices and procedures;
- Knowledge of rules and standards applicable in the field of electrical installations and systems;
- Computer skills and, in particular, a good knowledge of MS Office, Outlook, CAD Software (Autocad) and CAFM systems;
- Knowledge of occupational health & safety, security and fire prevention;
- Experience and skills in administrative/technical support and capacity to work independently;
- Strong analytical, problem solving and communication skills, and the ability to work within a team.

Employment Conditions

The initial contract will be of 4 years' duration, with subsequent 5 year contracts being awarded thereafter, subject to individual performance and organisation requirements. There is no limit to the amount of follow-up contracts a staff member can receive up to the EUMETSAT retirement age of 63 and there are certainly opportunities to establish a long career perspective at EUMETSAT.

This post is graded A2/A4 on the EUMETSAT salary scales. The minimum basic salary for this post is EURO 5,363 per month (net of internal tax but excluding pension contribution and insurances) which may be negotiable on the basis of skills and experience. The salary scale provides for increments on the anniversary of taking up employment, and scales are reviewed by the EUMETSAT Council with effect from 1 January each year. In addition to basic salary, EUMETSAT offers attractive benefits. Further information, including salary details, is available on the EUMETSAT web site.

EUMETSAT is committed to providing an equal opportunities work environment for men and women.

Please note that only nationals of EUMETSAT Member States may apply. The EUMETSAT Convention requires that Staff shall be recruited on the basis of their qualifications, account being taken of the international character of EUMETSAT.

About EUMETSAT

EUMETSAT is Europe's meteorological satellite agency. Its role is to establish and operate

meteorological satellites to monitor the weather and climate from space - 24 hours a day, 365 days a year. This information is supplied to the National Meteorological Services of the organisation's Member States in Europe, as well as other users worldwide.

EUMETSAT also operates several Copernicus missions on behalf of the European Union and provide data services to the Copernicus marine and atmospheric services and their users.

As an intergovernmental European Organisation, EUMETSAT has 30 Member States (Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.)

[Apply Now](#)